

# The Graduate Institute NALOXONE POLICY

<b>The Graduate Institute</b>	Issued By: Board of Trustees	Policy #:
	Prepared By: Ellen-Marie DiGioia, M.S., MEd.	Date Approved:
	Revised by: Amended By:	Date Approved:  Effective Date: January 1, 2020
Subject:  Naloxone Policy		Persons Responsible:

**PURPOSE:**

The purpose of this policy is to participate, together with multiple agencies, in a statewide initiative focused on public health issues regarding opioid-related drug overdose persons. The Graduate Institute will not purchase, store, nor distribute opioid antagonists, however, will establish the following Opioid Overdose Prevention Procedures:

**OPIOID OVERDOSE PREVENTION PROCEDURE:**

1. **Institution**  
The Graduate Institute
  
2. **Designated Personnel**  
The following personnel are authorized to oversee and develop the procedures set forth:  
Cathleen Buchanan, President, 203-874-4252, [cathleen@learn.edu](mailto:cathleen@learn.edu)  
Karen Pace, COO, 203-874-4252, [pace@learn.edu](mailto:pace@learn.edu)  
Ellen-Marie DiGioia, HR Director, 203-874-4252, [digioia@learn.edu](mailto:digioia@learn.edu)
  
3. **Purchase and Distribution**  
The Graduate Institute does not plan to purchase or distribute opioid antagonists but will rely on medical first responders to provide emergency response services in overdose related emergencies.
  
4. **Opioid Overdose Response Emergency Procedures**  
In any opioid overdose emergency, The Graduate Institute shall contact 911 for emergency medical response services.

**5. Location of Opioid Antagonists**  
**NOT APPLICABLE.**

**6. Storage and Disposable of Opioid Antagonists**  
**NOT APPLICABLE**

**7. Opioid Antagonist Administration Training**

**a. Training of The Graduate Institute staff is not applicable.**

**b. Has Every member of the counseling or health services staff received opioid overdose training? NOT APPLICABLE**

**c. Has every member of the campus law enforcement or security personnel received opioid overdose training? NOT APPLICABLE**

**d. Attach a list of all trained individuals, including their title and contact information, at The Graduate Institute: NOT APPLICABLE**

**8. Reporting Requirements**

**The Graduate Institute's Designated Professional personnel will document any opioid overdose emergencies in an incident report.**

**9. Awareness Campaigns: NOT APPLICABLE**

**10. Policy Dissemination**

**The HR Director and the COO are responsible for the annual dissemination of the policy, including posting and maintaining the policy, with contact information specific to The Graduate Institute in an easily accessible manner on the institution's website.**